



Livermore Music

Meeting Minutes

August 8, 2024 | 7:00PM | Location: LHS Music Room | Quorum 10

Board Attendance			
<input checked="" type="checkbox"/> Mike Azevedo	<input checked="" type="checkbox"/> Gina DiPrima	<input checked="" type="checkbox"/> Matt Edwards	<input checked="" type="checkbox"/> Shawna Kuntz
<input checked="" type="checkbox"/> Cher Loder	<input checked="" type="checkbox"/> Hilary O'Bryan	<input checked="" type="checkbox"/> Greg Park	<input checked="" type="checkbox"/> Judy Park
<input type="checkbox"/> Marty Silva	<input checked="" type="checkbox"/> Kristin Wilhoit	<input checked="" type="checkbox"/> Kirsten Zoerhoff	<input checked="" type="checkbox"/> Kristian Zoerhoff

General Attendees: Justin Enright, Josh Smith, Alicia Lemoine, Jason Bielski, and Shannon Bielski. 16 Total in attendance.

Meeting called to order by Mike Azevedo (president) at 7:04PM.

The minutes from the June 14, 2024 meeting were approved as written.

Introductions of all attendees.

Director's Report

- Water station installed after 1.5 years of work. The new head custodian is amazing and got room all prepped and helps immediately when need arises.
- Kids' schedules were built around music students. Schedule might be wonky at first, but work with the student's counselor if changes are needed. Most symphonic kids are in 7/8th periods. Taking Jazz is challenging and will take 3 out of the 8 periods.
- Music camp – ~75% attendance – going well. Kids are playing harder music than last year and kids are rising to the challenge.
- Look for the schedule on the Livermore Music calendar – know things can always shift.
- Hoping new Marimbas will be in by early Sept.

President's Report

- Goal this year: To have every need for each event documented so we have a list for the future. Need us to collect information on what jobs are needed, time commitment, and number of people needed for each job

Treasurer's Report

- Collecting info for taxes, insurance, and postal box. Working on getting info for our accountant.
- ACTION ITEM: Josh will help Gina with the process to register Sales tax.
- It was mentioned that we need to order at least 15 more LM shirts for students. ACTION ITEM: Mike will work with Josh to order.

Secretary's Report

- Have been trying to post events/reminders on socials. Get me pictures if you have things you want posted.
- Got postcards and stickers designed and ordered - in the Music Room storage.
- Will get out a newsletters once we get a final email list.



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VP of Outreach's Report

- Working on updating the website, reorged Google drive. Will start talking about fundraising at the next meeting.

VP of Activities's Report

- Concert tomorrow – Board can personally hand out postcards. Have meet & greet starting at 5. Board will be introduced after the 2nd orchestra song during the concert.. Have desserts available before and after.
- LM will not meet before the mandatory meeting. Start a Google folder or something so we have a consistent message. Ie where does \$300 go? Have snack drop off during mandatory meeting night for Pep Band.
- Sept 6 –hand out jackets to Pep Band students who need them. We need to get serial numbers for each jacket and document who receives them.
- ACTION ITEM: Kirsten will put on socials that the BAS fundraiser shirts/glasses are available if students want to wear at Black and White game.
- ACTION ITEM: Greg and Alicia will find out who the new football game announcer is and ask them to announce the pep band, too - maybe even introduce band leaders.

Band Representative's Report

- In the process of transiting and will be working on Pep Band jacket distribution and organization.

Orchestra Representative's Report

- No report

Jazz Representative's Report

- Need to order some new product, but waiting to see what Jazz looks like with change to semesters. Jazz will be 2nd per on B days.

Percussion Representative's Report

- Will have the same coaches as last year.
- Thanks to Josh for making sure the water station was installed.

Fundraising's Report

- CHEF – we advertise/push it out and they match 50% of our donations. Will have links for socials and newsletter. Sept. is when it opens.
- SNAP – we signed a contract last year so that they take a lower percentage of earnings. They drive the advertising. Kids have to email out.
- Grants - Looking to obtain \$33K this year in grants by soliciting 6 main groups, esp since no more BINGO money. All grants are for restricted funds and not part of a cash fund.
- Altamont Cruisers wants us to have a booth, which is a big deal on Sept 29th from 8AM-5PM. We can try to get donations. Will ask if we can do PLINKO. Drumline is doing part of opening ceremonies.



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- Wente - looking for a contact – application is easy, but would love a connection to them.
- All grants money should be in by the end of March.
- ACTION ITEM: Mike double-check that we have proper status as a registered non-profit.

Old Business / New Business / Announcements

- ACTION ITEM: Hilary and Kristin will look into ways to purchase Music merchandise that's available for parents and family members.
- Budget - most income comes from families. Not having BINGO anymore is the biggest change. We have to monitor funds raised through families. Kirsten MOVES to approve the Livermore Music 2024-2025 budget. MOTION PASSED - 15 yays, no nays or abstaining.
- ACTION ITEM: Anything with ticket sales please loop Kristian in so he can put it in public calendars.
- ACTION ITEM: Push company matching program in Newsletter (Kirsten) and at Parent meeting (Mike).
- Kristian MOVES to change the Livermore Music meeting from May 8 to May 1. MOTION PASSED - 15 yays, no nays or abstaining.
- Kirsten MOVES to change the Livermore Music meeting from June 12 to June 5. MOTION PASSED - 15 yays, no nays or abstaining.
- Rep handoffs – all working on the transition.
- Help w/ band jackets Tues Sept 3rd. \$65 new, \$20 old, loan out for free.
- ACTION ITEM: Mike will add photographer to the Volunteer form. If chaperoning or watching kids - need to be registered with the district.
- ACTION ITEM: Cher will start a Google drive for the “event autopsy.” Will have a central location for all lists of what's needed and narrative of the event.
- ACTION ITEM: Kirsten - update fundraising postcard for the parent meeting. Add info on company matching.
- Need to think of ways to take non-cash payments at events - or do we only use cash and really advertise that?
- Spring trip – 99% sure students will go to Europe next year. Planning a trip for this year that is more economical than Europe. Kids seemed more interested in LA – Magic Mountain/Universal –prelim stages of planning now.

Meeting Adjourned at 8:54PM. Minutes taken by Kirsten Zoerhoff (secretary). Next meeting 9/12/2024. Location: TBD